



LYCEE FRANÇAIS INTERNATIONAL DE BAHREIN

FINANCIAL RULES AND REGULATIONS Academic year 2024/2025

1- Introducing Mission Laïque Française

- * The Mission Laïque Française is a non-profit association under the French law of 1901, created in 1902 and recognized as a public utility in 1907. Its aim is to spread the French language and culture. To this end, it creates and manages educational establishments throughout the world, providing schooling from kindergarten through to the final year for children from the host country, as well as for French and foreign children.
- * Like many MLF schools, the Lycée Français MLF de Bahreïn is self-financed: it receives no subsidies from the French government or any other organization. Its only resources come from tuition fees. These fees must cover all operating and capital expenditure.
- * Enrolment at the Lycée Français MLF de Bahreïn implies full acceptance of the MLF's values and its administrative and financial principles and rules.

2- Terms of payment

- * For new students, the registration fee and deposit must be paid within 15 days of the management's decision. After this date, the application will be automatically cancelled.
- * Tuition fees are payable in three installments within 15 days of invoicing: **October 01, 2024, December 9, 2024 and March 10, 2025.**
- * Payments must be made to the school's finance department.
- * Students already enrolled at the school up to the end of the 2023-2024 school year pay neither application nor admission fees. However, the sum of 250 BHD must be paid on re-enrolment no later than April 28, 2024 to confirm re-enrolment. **This sum will be deducted from the tuition fees for the first term 2024/2025.**
- * The above-mentioned 250 BHD is non-refundable unless the family leaves the Kingdom of Bahrain for professional reasons upon presentation of proof.
- * Re-enrolment is subject to full payment of the previous year's invoices. **RE-ENROLMENT WILL NOT BE ACCEPTED IF THERE ARE ANY OUTSTANDING UNPAID INVOICES**
- * For payment by bank transfer, please provide proof of transfer (screenshot accepted) to the school's finance department at daf2.bahrein@mlfmonde.org.
- * After the third payment reminder, the Lycée Français MLF de Bahreïn reserves the right to limit access to classes for the students concerned.

3- Arriving during the school year

For all new arrivals during the school year, the "any month started is due" rule applies.



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4- Departure before the end of the school year due to force majeure

For tuition fees: An incompressible period of 3 months is due from the date of enrolment. Once the 3-month period has elapsed, the "any month begun is due" rule applies, even for students who have been enrolled at our school for several years without interruption. The calculation is prorated to the number of months ($n/10$). For additional fees: the amount is fixed and non-refundable.

DEPARTURES AFTER APRIL 30, 2025 ARE NOT ELIGIBLE FOR REIMBURSEMENT.

5- Engagement

Enrolment in a Lycee Francais Mlf de bahrein implies acceptance of the present regulations, which are the only legally binding document.

The school reserves the right to refuse admission to classes during the course of the year to students whose tuition fees have not been paid on time.

The prices mentioned in these regulations are exclusive of tax.

These fees are subject to change in accordance with the guidelines of the Bahraini Ministry of Education.

Registration fee - Payment in Bahraini Dinar only	
Application fee (non-refundable)	80 BHD
MLF network admission fee (non-refundable)	320 BHD
(Re-)registration fee (deducted from tuition fees 1st term 2024/2025)	250 BHD

Tuition fees				
Levels	Classes	Annual tuition fees	Addition fees (subject to VAT) (School supplies)	Additional fees (not subject to VAT) (Subscription, ,...)
Nursery- KG	PS - MS - GS	2520 BHD	34.240 BHD	96.300 BHD
Elementary school	CP-CE1-CE2-CM1-CM2	3062 BHD	34.240 BHD	105.930 BHD
Middle school/ High school	6ème-5ème- 4ème- 3ème- 2nde 1ère - Terminale	4784 BHD	34.240 BHD	130.540 BHD

The tariff is divided into 3 billings: 1st (40%) on 01/10/2024 - 2nd (30%) on 9/12/2024 - 3rd (30%) on 10/03/2025.

Payment due dates: 1st (October 10, 2024), 2nd (January 07, 2025), 3rd (March 28, 2025)

BEFORE APRIL 28, 2024, payment of 250 BHD, which will be deducted from the invoice for the 1st quarter of the 2024-2025 school year.



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Tuition fees paid by companies

The company must provide a written undertaking specifying the terms and conditions of the tuition fees.

In all cases, the legal representative remains liable for the amounts invoiced.

Exam Fees

Exam fees are not included in school fees.

The invoice for exam fees for 9th, 11th and 12th grade students will be sent.

Options / Specialties not offered - Distance learning CNED

Options or specialties not offered by the school, taken on an exceptional basis as part of CNED distance learning, are **at the parents' expense**.

They are subject to acceptance by the head of the school and the home academy in France, and will be invoiced separately. All enrolments are subject to the signature of an undertaking and payment of the invoice.

Fees for extracurricular activities - Garderie Billing per pupil per session (subject to VAT)

5 BHD per student per hour Rates may be adjusted according to the activities offered. Parents arriving 15 minutes after the end of class will be charged 5 BHD per hour. Each hour started will be invoiced in the full rate. Children will be automatically enrolled in the garderie service.

Homework help fees

1st instalment: 37 BHD, 2nd instalment: 37 BHD and 3rd instalment: 37 BHD

Enrolment in extra-curricular activities represents a firm commitment on the part of the family, and does not give entitlement to reimbursement in the event of cancellation.

5- Tuition Fee Discount

A 5% discount on school fees is granted exclusively to the third and subsequent children enrolled, provided that the fees are not covered fully or partially by a company or a government or international allowance.

This measure is designed to support families who take full responsibility for their children's school fees.

Enrolling your children online implies that you have read the present financial regulations and accepted them by ticking the box **"I declare that I have read the financial regulations and the internal rules and unreservedly approve all conditions"**.

Ticking this box implies acceptance and signature in accordance with the legislation in force in the Kingdom of Bahrain.